ARIZONA DEPARTMENT OF HOMELAND SECURITY

Statewide Policy: 8260 Physical Security Protections

What?

This policy outlines the physical security measures required to protect state agency information systems and the sensitive data they hold. It covers a wide range of protections, including:

- **Physical Access Control:**
  - Controlled access to sensitive areas
  - ID verification (e.g. badging or credentials)
  - Visitor management
- **Physical Security Measures:**
  - Secured entry (e.g. locks, keypads, and/or security guards)
  - Surveillance cameras
  - Intrusion detection (systems and alarms)
  - Secure physical network infrastructure
  - Secure endpoints
- **Environmental Controls:**
  - Maintain appropriate temperature and humidity levels to protect equipment
  - Fire detection and suppression systems
  - Dependable backup power sources
  - Protect against water damage and other environmental threats
- **Other Security Measures:**
  - Securely storing and transporting equipment.
  - Establishing procedures for alternate work sites in case of emergencies.
  - Regularly inspecting facilities and equipment to ensure security.

When?

This policy is in effect at all times.

Why?

The goal is to:

- Prevent unauthorized physical access to systems and data, reducing the risk of theft, damage, or disruption.
- Protect systems and data from environmental threats like fire, water damage, and power outages.
- Ensure the availability, integrity, and confidentiality of government information and technology resources.
- Comply with relevant State and Federal laws and regulations.

Who?

All State agencies, their employees, and the facilities that house their information systems.

How?

Agencies must:

- Conduct Risk Assessments
- Develop and Implement Security Plans
- Train Staff
- Regularly review access logs, surveillance footage, and other data to identify and address security issues.
- Keep records of security plans, procedures, incidents, and inspections.

Remember:

- Combining physical measures, access control, and environmental protection is a best practice.
- Agencies must tailor their security measures to the specific risks and vulnerabilities they face.
- Strong security awareness and training are essential for all personnel.
- The policy is regularly updated to reflect changes in technology and security best practices.

Where?

You can find more specifics on this policy HERE

If you have ANY questions about this or any other IT policy, **please contact** grc@azdohs.gov.

Effective: January 16, 2024