

UNAPPROVED

Arizona Department of Homeland Security North Regional Advisory Council MEETING MINUTES

August 13, 2025

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) North Regional Advisory Council (NRAC) was convened on Wednesday, April 13, 2025. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following member of the NRAC:

Members Present:

Chairperson, Jim Morgan, Fire Chief, Pinetop Fire District
Vice-Chairperson, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management and proxy for Frank Adams, Fire Marshal, Greer Fire District
Brett Axlund, Sheriff, Coconino County Sheriff's Office
Kym O'Farrell, PHEP Coordinator, Navajo County Emergency Management
Ezekiel Zesiger, Major, Arizona Department of Public Safety
Mark Wilson, Deputy Fire Chief, Proxy for Gerald Bills, Flagstaff Fire Department
Lewis Noble, Deputy Chief, Taylor-Snowflake Fire & Medical Department

Members Absent:

Robert Martin, Chief, Snowflake-Taylor Police Department

AZDOHS Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner
Michael Stidham, Critical Infrastructure Coordinator

Public Members:

Members of the public were present

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Vice-Chairperson Catrina Jenkins called the meeting to order at 10:00 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

Vice-Chairperson Catrina Jenkins called requested a motion to approve the April 09, 2025 meeting minutes as submitted. Kym O'Farrell **motioned** and it was **seconded** by Ezekiel Zesiger (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

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Vice-Chairperson Catrina Jenkins was nominated by Ezekiel Zesiger to serve as Chairperson of the NRAC. The nomination was seconded by Kym O'Farrell. **The nomination passed unanimously.**

Kym O'Farrell was nominated by Ezekiel Zesiger to serve as Vice-Chairperson of the NRAC. The nomination was seconded by Mark Wilson. **The nomination passed unanimously.**

ARIZONA DEPARTMENT OF HOMELAND SECURITY UPDATE (Attachment C)

Kim Brooks provided the North RAC members with information on the following via PPT:

- FFY 2024 Period of Performance
- FFY 2025 Award Information
- FFY 2025 AZDOHS In-House Preparation
- FFY 2025 National Priorities
- FFY 2025 DHS Updated Terms & Conditions
- FFY 2026 Grant Application Cycle
- THIRA/SPR
- Upcoming Meeting

ACTIC/TLO UPDATE (Attachment D)

Captain Aaron Adams from the Phoenix Fire Department provided the following update:

- TLO Program Update
- Fusion Center Outreach with Community & Unity Support (FOCUS)
- Advanced Fire TLO Course
- Roster Audits
- Foundational TLO Course
- QR Code-Tips & Leads
- Division Filmed

NATIONAL SPECIAL EVENTS (Attachment E)

Trooper John Gutt from the Arizona Department of Public Safety provided the following update:

- National Special Events Data Call
- Process for Special Events Entry
- Arizona Risk Profile
- FFY 2024 SHSGP and UASI Risk Methodology
- Successes
- Opportunities for Improvement
- 2025 Open Call

STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT SUCCESS STORIES

Commander Jeff McNeil with Show Low Police Department presented a success story regarding their FFY 2022 remote controlled robot project. The discussion included the specific goals and items funded. He highlighted the significant impact on the region, the increased officer safety due to the awarded robot and stressed the program's sustainability.

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Chief Jim Morgan with the Pinetop Fire Department presented a success story regarding the FFY 2022 – FFY 2024 Joint Fire District Radio Microwave Project. The presentation outlined the critical support provided to the region and addressed the towers ability to serve as a source for critical communication among first responders throughout the region. Chief Morgan provided a map outlining the original and updated reach of the communication system in the region due to the SHSGP awards (**Attachment F**).

CALL TO THE PUBLIC

None

NEXT MEETING

The next meeting will be held virtually on December 3, 2025 at 10 a.m.

CALL TO ADJOURN

Vice-Chairperson Catrina Jenkins requested a **motion** to adjourn the meeting. Ezekiel Zesiger **motioned** and Brett Axlund **seconded** to adjourn the meeting at 10:51 a.m. **The motion passed unanimously.**