

UNAPPROVED

**Arizona Department of Homeland Security
Central Regional Advisory Council
MEETING MINUTES**

April 24, 2025

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) Central Regional Advisory Council (CRAC) was convened on Thursday, April 24, 2025. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following members of the RAC:

Members Present:

Chairman, Glenn Jones, Member at Large
Vice-Chairman, David Maxwell, Assistant Chief, Daisy Mountain Fire and Medical
Kane Nixon, Deputy Chief, Arizona Fire and Medical Authority
Joseph Dietrich, Captain, Proxy for Jerry Sheridan, Sheriff, Maricopa County Sheriff's Office
William (Bill) Smith, Epidemiologist, Maricopa County Health Department
Nicole Munson, Emergency Manager, Glendale Emergency Management
Chuck Kmet, Emergency Manager, Salt River Pima-Maricopa Indian Community
Tim Kreis, Executive Chief, Phoenix Fire Department

Members Absent:

Joseph LeDuc, Police Chief, Scottsdale Police Department

AZDOHS Staff Members Present:

Belinda Torres, Strategic Planner
Kim Brooks, Strategic Planner

Public Present:

Members of the public were present.

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chairman Glenn Jones, called the meeting to order at 10:02 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

A **motion** was made by William Smith and **seconded** by Nicole Munson to approve the December 10, 2024 meeting minutes as presented (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

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Belinda Torres updated the ERAC on the following **(Attachment C)**:

- FFY 2025 Grant Application Process
- FFY 2025 Federal Budget/State Application
- FFY 2025 National Priorities
- FFY 2025 Department of Homeland Security Updated Terms and Conditions
- Reimbursement Challenges and Updates
- Quarterly Reports
- Training and Exercise Update
- Upcoming Events

FFY 2025 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT REVIEW / RECOMMENDATIONS (Attachment D)

Belinda Torres provided an overview of the FFY 2025 SHSGP Spreadsheet. The RAC was briefed on the various projects submitted for FFY 2025. The RAC was tasked with reviewing all submitted SHSGP projects for the Central Region. Members of the public whom submitted projects were called upon to answer questions and provide additional information, if necessary. Project were recommended for “Full” funding, “Partial” funding or “No” funding.

Chairman Glenn Jones requested a motion to recommend the allocation of \$1,418,369. A **motion** was made by William Smith and **seconded** by Tim Kreis to recommend funding for the projects as discussed. **The motion passed unanimously.**

ACTIC/TLO UPDATE (Attachment E)

Captain Shaun Dubois from the Phoenix Fire Department provided an update on the ACTIC/TLO initiatives. Previous TLO training/courses held and upcoming TLO training/courses were presented. Newly implemented Tips and Leads QR code to encourage first responder exposure reporting.

ARIZONA LAW ENFORCEMENT ANALYST PROGRAM (Attachment F)

Intelligence Manager Heather Anderson from the Arizona Department of Public Safety shared the program goals of the Arizona Law Enforcement Analyst Program, the history and program components. An overview was provide of the Analyst Training and the Analyst Academy in addition to course held in the past year.

CALL TO THE PUBLIC

None.

NEXT MEETING

The next meeting will be held August 21, 2025 at 10:00 a.m. virtually

CALL TO ADJOURN

Nicole Munson **motioned** and Charles Kmet **seconded** to adjourn the meeting at 12:01 p.m. **The motion passed unanimously.**