

UNAPPROVED

**Arizona Department of Homeland Security
East Regional Advisory Council
MEETING MINUTES**

April 10, 2025

A regular meeting of the Arizona Department of Homeland Security (AZDOHS) East Regional Advisory Council (ERAC) was convened on Thursday, April 10, 2025. The meeting was held in-person and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present were the following members of the ERAC:

Members Present:

Chairman Michael Pooley, Police Chief, Apache Junction Police Department
Carl Melford, Emergency Manager, Gila County Emergency Management
Collin Fanning, Deputy Director, Graham County Emergency Management
Weston White, Captain, Arizona Department of Public Safety
Mark McCrory, Police Chief, Casa Grande Police Department
Hayden Boyd, Fire Chief, Duncan Valley Rural Fire District
Bruce Walls, Police Chief, Florence Police Department
Dr. Matt Bolinger, Director, Greenlee County Emergency Management

Members Absent:

Vice-Chairman, Brad Pitassi, Fire Chief, Maricopa Fire and Medical Department

AZDOHS Staff Members Present:

Belinda Torres, Strategic Planner
Kim Brooks, Strategic Planner

Public Present:

Members of the public were present.

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Chair Michael Pooley called the meeting to order at 10:00 a.m. It was determined a quorum was present.

APPROVAL OF MINUTES

A **motion** was made by Dale Walters and **seconded** by Carl Melford to approve the December 12, 2024 meeting minutes as presented (**Attachment B**). **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

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Belinda Torres updated the ERAC on the following (**Attachment C**):

- FFY 2025 Grant Application Process
- FFY 2025 Federal Budget/State Application
- FFY 2025 National Priorities
- FFY 2025 Department of Homeland Security Updated Terms and Conditions
- Reimbursement Challenges and Updates
- Quarterly Reports
- Training and Exercise Update
- Upcoming Events

FFY 2025 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT REVIEW / RECOMMENDATIONS (Attachment D)

Belinda Torres provided an overview of the FFY 2025 SHSGP Spreadsheet. The RAC was briefed on the various projects submitted for FFY 2025. The RAC was tasked with reviewing all submitted SHSGP projects for the East Region. Members of the public whom submitted projects were called upon to answer questions and provide additional information, if necessary. Project were recommended for “Full” funding, “Partial” funding or “No” funding.

Chairman Michael Pooley requested a motion to recommend the allocation of \$444,789. A **motion** was made by Dale Walters and **seconded** by Carl Melford to recommend funding for the projects as discussed. **The motion passed unanimously.**

ACTIC/TLO UPDATE (Attachment E)

Captain Aaron Adams from the Phoenix Fire Department provided an update on the ACTIC/TLO initiatives. Previous TLO training/courses held and upcoming TLO training/courses were presented. Newly implemented Tips and Leads QR code to encourage first responder exposure reporting.

ARIZONA LAW ENFORCEMENT ANALYST PROGRAM (Attachment F)

Intelligence Manager Heather Anderson from the Arizona Department of Public Safety shared the program goals of the Arizona Law Enforcement Analyst Program, the history and program components. An overview was provide of the Analyst Training and the Analyst Academy in addition to course held in the past year.

CALL TO THE PUBLIC

None.

NEXT MEETING

The next meeting will be held August 14, 2025 at 10:00 a.m. in-person in Payson, Arizona. Location TBD.

CALL TO ADJOURN

Dale Walters **motioned** and Bruce Walls **seconded** to adjourn the meeting at 11:48 a.m. **The motion passed unanimously.**