

UNAPPROVED

Arizona Department of Homeland Security
West Regional Advisory Council
MEETING MINUTES

~~August 21~~December 4,
2024

A regular meeting of the West Regional Advisory Council (WRAC) was convened on Wednesday, ~~August 21~~December 4, 2024. The meeting was held ~~in-person with remote options~~remotely and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present and absent were the following members of the West Regional Advisory Council:

Members Present:

~~Chairman, John Feddema, Operations Chief, Central Arizona Fire and Medical Authority~~
~~Vice-Chairman, Robert Ticer, Chief, Prescott Valley Police Department, Proxy for Chair John Feddema~~
~~William Ponce, Sheriff, La Paz County Sheriff's Office~~
Leslie Horton, Director of Community Health Services, Yavapai County Public Health
Peter Pilafas, Chief, Lake Havasu City Fire Department
~~Jack Yeager, Chief, Kingman Fire Department~~Andrew Shurtz, Captain, Arizona Department of Public Safety

Jon Brambila, Deputy Chief, Prescott Police Department
Michael Browning, Emergency Management Coordinator, Mohave County Office of Emergency Management, proxy for Jack Yeager

Members Absent:

~~Andrew Shurtz, Captain, Arizona Department of Public Safety~~William Ponce, Sheriff, La Paz County Sheriff's Office
~~Chris Dowell, Interim Chief, Cottonwood Police Department~~

Arizona Department of Homeland Security (AZDOHS) Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner
Alexis Pagel, Assistant Director of Finance

Public Present:

Members of the public were present.

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

~~Vice-Chair Robert Ticer~~ ~~Chair John Feddema~~ called the meeting to order at 10:00 am. It was determined a quorum was present.

APPROVAL OF MINUTES

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A motion was made by ~~Jon Brambila Jack Yeager~~ and seconded by ~~Michael Browning Robert Ticer~~ to approve the ~~August 21, 2024 May 7, 2024~~ meeting minutes as presented (**Attachment B**). The motion passed unanimously.

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

~~Kim Brooks updated the South RAC on the following (Attachment C):~~

- ~~• FY 2024 Award Notification~~
- ~~• Property Control forms and Grant Close-Outs~~
- ~~• FY 2025 Grant Application Process and Grant Information Seminars~~
- ~~• Upcoming Events~~

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

~~Kim Brooks updated the West RAC on the following (Attachment C):~~

- ~~• Quarterly Reports~~
- ~~• FFY 2024 Award Notification~~
- ~~• Property Control forms and Grant Close-Outs~~
- ~~• FFY 2025 Grant Application Process~~
- ~~• THRA/SPR~~
- ~~• Upcoming Events~~

STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) REALLOCATIONS (Attachment D)

~~Kim Brooks provided the RAC members with the West Regional reallocation of \$167 of FFY 2022 funds and \$5,711 of 2023 funds. The period of performance for FFY 2022 will be January 1, 2025 – July 31, 2025 and the period of performance for FFY 2023 will be January 1, 2025 – September 31, 2025. The RAC members recommended to allocate funding to the following projects:~~

- ~~o Williamson Valley Fire District received partial funding for one chemical identification kit, allocating \$167 of FFY 2022 funds and \$5,711 of 2023 funds.~~

~~Vice-Chair Robert Ticer requested a motion to recommend the updated allocation amount of \$5,878 as allocated on the spreadsheet. Andrew Shurtz made the motion and it was seconded by Pete Pilafas.~~

~~The motion passed unanimously.~~

REGIONAL ADVISORY COUNCIL SELECTION OF FY 2024-2025 CHAIR AND VICE CHAIR

~~John Feddema was nominated by Robert Ticer to serve as Chair of the West RAC. The nomination was seconded by Jon Brambila. The nomination passed unanimously.~~

~~Robert Ticer was nominated by John John Feddema to serve in the position of Vice Chair. The nomination was seconded by Jon Brambila. The nomination passed unanimously.~~

ACTIC/TLO UPDATE

~~Captain Gabe Saenz from Phoenix Fire Department provided the following update:~~

- ~~• Creating a TLO Policy as well as a TLO Policy for use within the ACTIC with a final approval scheduled in December in the ACTIC Executive Board meeting~~
- ~~• Recently updated the FOG manual~~

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- ~~TLO training's continue with the most recent classes in Sierra Vista and Flagstaff~~

~~Gabe Saenz with Phoenix Fire provided an update on the ACTIC/TLO initiative, discussing the~~

~~restructuring of field operations guide within the TLO program. He also shared TLO's classification information and highlighted the training opportunities available for TLO classification in remote areas, as well as the ongoing efforts to broaden the scope of training.~~

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STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT SUCCESS STORIES

~~Jonah Van Tuyl, Technical Services Manager of the Central Arizona Fire and Medical Department provided an update on the Security Information and Event Management project awarded from the West RAC, which provides critical data from sources throughout the network and aggregates data to provide an understanding of what is taking place throughout the network (Attachment D). Sergeant Brandon Barkhurst of the Kingman Police Department shared information regarding the positive impact of the award of a bomb suit and the use of it throughout the region to support situations in which a bomb squad was needed (Attachment E). Support Services Commander Gareth Braxton-Johnson of the Cottonwood Police Department shared the successes of the License Plate Reader (LPR) project funded by SHSGP funding, providing seed money in 2020 for a beta test, serving as the first LPR in the area. This LPR initiative has expanded to other area agencies to provide regional coverage (Attachment F). Lieutenant Jason Small of the Prescott Police Department (PPD) shared the outcomes of the last few years of the PPD's TLO program and Technical Support Unit (Attachment G).~~

CALL TO THE PUBLIC

None

NEXT MEETING

~~The next meeting will be held on Wednesday, April 16, 2025 at the Prescott Valley Police Department in December 2024 remotely. Date to be determined.~~

CALL TO ADJOURN

~~Vice-Chair Robert Ticer Chair John Feddema requested a motion to adjourn the meeting. Jon Brambila Jack Yeager motioned and Pete Pilafas Leslie Horton seconded to adjourn the meeting at 11:32:31 am. The motion passed unanimously.~~

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