

UNAPPROVED

Arizona Department of Homeland Security
North Regional Advisory Council
MEETING MINUTES

August 14, 2024

A regular meeting of the North Regional Advisory Council (NRAC) was convened on Wednesday, August 14, 2024. The meeting was held in-person with remote options and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present and absent were the following members of the North Regional Advisory Council:

Members Present:

Chairman, Jim Morgan, Fire Chief, Pinetop Fire District (Proxy Catrina Jenkins)
Vice-Chairman, Catrina Jenkins, Emergency Manager, Navajo County Emergency Management
Jim Driscoll, Sheriff, Coconino County Sheriff's Office
Ezekiel Zesinger, Major, Arizona Department of Public Safety
Jerry Bills, Deputy Fire Chief, Flagstaff Fire Department
Frank Adams, Fire Marshal, Greer Fire District
Wes Dison, Coconino County Emergency Management Director (Proxy Catrina Jenkins)
Kym O'Farrell, PHEP Coordinator, Navajo County Emergency Management
Robert Martin, Chief, Snowflake-Taylor Police Department

Arizona Department of Homeland Security (AZDOHS) Staff Members Present:

Kim Brooks, Strategic Planner
Belinda Torres, Strategic Planner

Public Present:

Members of the public were present.

REGULAR BUSINESS

WELCOME AND INTRODUCTIONS

Vice-Chairman Catrina Jenkins called the meeting to order at 10:00 am. It was determined a quorum was present.

APPROVAL OF MINUTES

Vice-Chairman Catrina Jenkins called for a motion to approve the May 15, 2024 RAC meeting minutes (**Attachment B**) as submitted. A **motion** was made by Robert Martin and **seconded** by Kym O'Farrell to approve the minutes as submitted. **The motion passed unanimously.**

GENERAL BUSINESS

ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE

Kim Brooks updated the North RAC on the following (**Attachment C**):

- Quarterly Reports
- FY 2024 Award Notification
- Property Control forms and Grant Close-Outs
- FY 2025 Grant Application Process
- THIRA/SPR
- Upcoming Events

REGIONAL ADVISORY COUNCIL SELECTION OF FY 2024-2025 CHAIR AND VICE-CHAIR

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Jim Morgan was nominated by Jim Driscoll to serve as Chair of the North RAC. The nomination was seconded by Kym O'Farrell. **The nomination passed unanimously.**

Catrina Jenkins was nominated by Frank Adams to serve in the position of Vice-Chair. The nomination was seconded by Jim Driscoll. **The nomination passed unanimously.**

ACTIC/TLO UPDATE

Gabe Saenz with Phoenix Fire shared an ACTIC / TLO update. Information was shared on the trainings offered for the classification of analyst and TLO training opportunities in outlying areas.

STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) PROJECT SUCCESS STORIES

Sheriff Jim Driscoll shared the outcomes of the last several years from the CERT program funding awarded to Coconino County Sheriff's Office. The CERT program supported approximately 3,000 volunteer hours a year through call outs for fires, flooding, searches, public notifications and aid stations, as well as supporting their community through evacuations and re-entry during the Rafael Fire, Tunnel Fire, Tinder Fire and Pipeline Fires (**Attachment D**). Ken Dewitt and Jeff Lineberry of the Navajo County IT Department shared that the cybersecurity products that were made available to the County through the AZDOHS grant has provided the services such as Anti-Phishing / Security Awareness Training, Advanced Endpoint Protection, Converged Endpoint Management, Multi-Factor Authentication and Web Application Firewall. Lieutenant Charles M. Hernandez of the Flagstaff Police Department shared the benefits of the small chassis tactical robot for SWAT use, bomb and hostage negotiations teams.

CALL TO THE PUBLIC

None

NEXT MEETING

The next meeting will be held in December 2024 remotely. Date to be determined.

CALL TO ADJOURN

Vice-Chairman Catrina Jenkins requested a motion to adjourn the meeting. Jim Driscoll **motioned** and Catrina Jenkins **seconded** to adjourn the meeting at 11:11 am. **The motion passed unanimously.**