

**West Regional Advisory Council  
MEETING MINUTES  
August 2<sup>nd</sup>, 2023**

A regular meeting of the West Regional Advisory Council (WRAC) was convened on Wednesday, August 2<sup>nd</sup>, 2023. The meeting was held in-person with remote available and pursuant to A.R.S. §38-431.02, notice having been duly given (**Attachment A**). Present and absent were the following members of the West Regional Advisory Council:

**Members Present:**

Chairman, John Feddema, Training Chief, Central Arizona Fire and Medical Authority  
Chris Dowell, Interim-Chief, Cottonwood Police Department, proxy for Steve Gessell  
Leslie Horton, Director of Community Health Services, Yavapai County Public Health  
Josh Marotto, Trooper, Arizona Department of Public Safety, proxy for Andrew Schurtz  
Peter Pilafas, Chief, Lake Havasu City Fire Department  
Jack Yeager, Chief, Kingman Fire Department  
Jon Brambila, Deputy Chief, Prescott Police Department  
Michael Browning, Emergency Management Coordinator, Mohave County Office of Emergency Management  
Jeremy Martin, Commander, Prescott Police Department, proxy for Robert Ticer

**Arizona Department of Homeland Security (AZDOHS) Staff Members Present:**

Kim Brooks, Strategic Planner  
Belinda Torres, Strategic Planner

**Public Present:**

Members of the public were present.

**REGULAR BUSINESS**

**WELCOME AND INTRODUCTIONS**

Chairman John Feddema called the meeting to order at 10:01 a.m. It was determined a quorum was present.

**APPROVAL OF MINUTES**

Chairman John Feddema called for a motion to approve the April 12, 2023 RAC meeting minutes (**Attachment B**) as submitted. A **motion** was made by Jon Brambila and **seconded** by Peter Pilafas to approve the minutes as submitted. **The motion passed unanimously.**

**GENERAL BUSINESS**

**REGIONAL ADVISORY COUNCIL SELECTION OF FY 2023-2024 CHAIR AND VICE-CHAIR**

John Feddema was nominated by Leslie Horton to serve as Chair of the West RAC. The nomination was seconded by Peter Pilafas. **The nomination passed unanimously.**

Vice-Chair Robert Ticer was nominated by Jeremy Martin to serve in the position of Vice-Chair. The nomination was seconded by Jon Brambila. **The nomination passed unanimously.**

**ARIZONA DEPARTMENT OF HOMELAND SECURITY (AZDOHS) UPDATE (Attachment C)**

Kim Brooks provided the West RAC members with information on the following via PPT

- 2023 Award Letters & 2024 Grant Application Cycle
- RAC Proxy Updates
- THIRA/SPR for 2023 Process
- Upcoming Events- Grant Information Seminars and RAC meetings

## **ARIZONA DEPARTMENT OF HOMELAND SECURITY APPLICATION/SCORING TOOL DISCUSSION**

Kim Brooks provided the South RAC members with a synopsis of the survey outcomes with a discussion following regarding:

- Purpose of Outreach
- Stakeholder Survey Synopsis
- RAC Survey Synopsis
- Areas of Commonality
- Recommended Changes

## **TLO UPDATE**

Captain Gabe Saenz from Phoenix Fire Department was unable to attend.

## **CALL TO THE PUBLIC**

None.

## **NEXT MEETING**

The next meeting date was set for Wednesday, December 5, 2023, via Google Meet. It was requested by Jon Bramila to have success stories at summer meetings, focusing on projects that were multi-jurisdictional or regional.

## **CALL TO ADJOURN**

Peter Pilafas **motioned** and Jack Yeager **seconded** to adjourn the meeting at 11:08 a.m. **The motion passed unanimously.**